



## ***Delegated Decisions by Cabinet Member for Travel & Development Strategy***

***Wednesday, 21 June 2023 at 4.00 pm***

***Council Chamber - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on Wednesday 28 June 2023 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

### **These proceedings are open to the public**

A handwritten signature in blue ink that reads "Reeves".

Martin Reeves  
Chief Executive

June 2023

*Committee Officer:*

**Committee Services**

*Email: [committees.democraticservices@oxfordshire.gov.uk](mailto:committees.democraticservices@oxfordshire.gov.uk)*

*Note: Date of next meeting: 20 July 2023 (if required)*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declaration of Interest

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

*Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.*

*Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk).*

*If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.*

### 4. HIF1 Contracts and Agreements (Pages 1 - 4)

*Forward Plan Ref: 2023/160*

*Contact: Tim Mann, HIF1 Programme Lead, [timothy.mann@oxfordshire.gov.uk](mailto:timothy.mann@oxfordshire.gov.uk)*

*Report by Corporate Director Environment & Place.*

*This decision is to ensure the correct authority is in place to enter into all forthcoming contracts and other such agreements for the HIF1 programme.*

**The Cabinet Member is RECOMMENDED to**

delegate authority to the Corporate Director of Environment and Place in consultation with the Head of Legal and Deputy Monitoring Officer to negotiate and complete all contracts and agreements which are required in relation to the HIF1 programme referred to in this report including, but not limited to:

- a) Detailed design – Culham River Crossing
- b) Detailed design – Didcot Science Bridge (including A4130)
- c) Detailed design – Clifton Hampden Bypass
- d) Early works – Culham River Crossing
- e) Early works – Didcot Science Bridge (including A4130)
- f) Early works – Clifton Hampden Bypass
- g) BAPA/APAs with Network Rail
- h) Land agreements with multiple landowners
- i) Agreements with Hanson and FCC

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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**Divisions Affected** - Didcot, Hendreds & Harwell, Sutton Courtenay & Marcham, Berinsfield & Garsington

## **CABINET MEMBER FOR TRAVEL & DEVELOPMENT STRATEGY**

**-21 June 2023**

### **Approval to enter into HIF1 agreements**

#### **Report by Corporate Director of Environment and Place**

### **RECOMMENDATION**

1. **The Cabinet Member is RECOMMENDED to**

delegate authority to the Corporate Director of Environment and Place in consultation with the Head of Legal and Deputy Monitoring Officer to negotiate and complete all contracts and agreements which are required in relation to the HIF1 programme referred to in this report including, but not limited to:

- a) Detailed design – Culham River Crossing
- b) Detailed design – Didcot Science Bridge (including A4130)
- c) Detailed design – Clifton Hampden Bypass
- d) Early works – Culham River Crossing
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### **Executive Summary**

2. This report seeks to ensure authority is in place to enter into all forthcoming contracts and other such agreements for the HIF1 programme.

### **Background**

3. Procurement of the major design and build contracts for the HIF1 scheme has been underway and the Council is now ready to enter into the first of these contracts, for the detailed design of the Culham River Crossing scheme. Similar contracts for the Clifton Hampden Bypass and Didcot Science Bridge (incorporating the A4130 Widening) will soon also be ready.
4. Once detailed design is underway, it is anticipated that early works contracts will be let to accommodate any surveys, ground investigations and other similar

works that are required to inform the design process and/or ensure the ecological mitigation works are progressing.

5. Furthermore, the Council continues to liaise with landowners to secure the land required for the scheme by private treaty rather than CPO powers. This process is likely to result in multiple landowner agreements including option agreements, coming forward in summer/autumn 2023.
6. Agreements with Hanson, FCC and Network Rail are also being developed to accommodate site specific issues such as access and planning requirements.
7. The current set of anticipated decisions is as follows. Please note that this does not include the construction contracts for the three projects, which will be considered separately:
  - a) Detailed design – Culham River Crossing
  - b) Detailed design – Didcot Science Bridge (including A4130)
  - c) Detailed design – Clifton Hampden Bypass
  - d) Early works – Culham River Crossing
  - e) Early works – Didcot Science Bridge (including A4130)
  - f) Early works – Clifton Hampden Bypass
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## **Key Issues**

8. Since 2019 a number of key decisions and approvals have been made for the HIF1 programme, including those summarised below:
  - Cabinet Oct 2019: Approval of heads of terms and inclusion of all four projects in the Capital Programme
  - Cabinet Jul 2020: Approval of preferred scheme alignments
  - Cabinet Jun 2021: In principle use of statutory powers
  - Cabinet Mar 2022: Amendments to the GDA
  - Cabinet Jun 2022: Revised GDA
  - Cabinet Jul 2022: CPO and SROs
9. The terms of the revised Grant Determination Agreement were agreed in principle in February 2022, and the Deed of Variation was completed in May 2023.
10. Outline Business Cases were approved in 2020 and updated Outline Business Cases based on the revised GDA were approved on the 3<sup>rd</sup> February 2023.
11. It is essential that this decision is made urgently to enable the formal and prompt completion of the contracts for the Culham River Crossing. The Design and Build contractor has commenced early design work for this element of the project at risk so that the wider programme is not adversely affected.



12. There are no budgetary implications as the budgets for the programme have already been agreed.
13. It is anticipated that completion of contracts will be subject to the scheme progressing sufficiently through the planning process.

## **Financial Implications**

14. There are no new budgetary implications as the budgets for the programme have already been agreed by Cabinet.

Comments checked by: Rob Finlayson, Finance Business Partner  
(rob.finlayson@oxfordshire.gov.uk)

## **Legal Implications**

15. This decision is required to enable the Council to finalise and complete all relevant contractual documentation arising from the HIF1 project.

Comments checked by: Paul Grant, Head of Legal and Deputy Monitoring Officer.

## **Staff Implications**

16. There are no staff implications.

## **Risk Management**

17. There is a risk of reputational damage if the Council does not complete the contract sealing process expediently. There is also the risk that the contractor will not continue the work until the contract is in place, which would have financial and time implications.

Bill Cotton, Corporate Director of Environment and Place

Annex: Nil.

Background papers: Nil.

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Tel: 07922 848408

June 2023

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